

CITY COUNCIL MEETING

JANUARY 12, 2026

EMINENCE CITY MUNICIPAL BUILDING

EMINENCE, KENTUCKY

The City Council of the City of Eminence, Kentucky met in regular session on Monday, January 12, 2026, at 6:00 p.m. with Mayor Fred Downey and the following members present: Lee Ann Armstrong, Bobbi Jo Frazier, Karen Paris, Phillip Smith, Justin Wayman, and Connie Nation. Also, in attendance were City Attorney Chelsey Brammell, Assistant City Clerk Debbie Moore, Fire Chief Steve Lucas, Police Chief Scott Wilcoxson, Public Works Director Troy Popp, Utility Clerk Donna Rangel, Detective Brett Downey, Sergeant Michael Corley, Henry County Local Representative Joe Durbin, Magistrate Carl Tingle, Residents DeAnne Downey, J.R. Ellis, Jonathan Bates, Mike Paris Missy Ayers, Shawn Bright, Luke Kemper, Gabrella Ralley, Ann Holmes, Norah Preher-Stone, Sara Beth Cooper and Destiny Kelley Pettitt.

Mayor Downey called the regular meeting to order at 6:00 p.m.

Pledge of allegiance held.

### **OLD BUSINESS**

**Subject: - Minutes** – The minutes of the regular meeting held on December 8, 2026, were reviewed. Mayor Downey asked for any additions or corrections to the minutes. Motion made by Member Armstrong and seconded by Member Frazier to approve the minutes as presented. On a call for votes, all members present voted “Yea.”

**Subject: - Second Reading on Ordinance Amending Accessory Dwelling Units** – Attorney Brammell suggested a motion to waive second reading since no changes were made to the ordinance. Motion made by Member Frazier to waive second reading and seconded by Member Nation. On a call for votes, all members present voted “Yea.”

A discussion was held to clarify parts of the ordinance.

Motion made by Member Paris and seconded by Member Smith to approve the ordinance. On a call for votes, all members present voted “Yea.”

**Subject: - Review City of Campbellsburg Rental Ordinance** – The council discussed some of the details of the ordinance. Member Smith suggested looking at all options. Mayor Downey wants to compare ordinance with Carrollton’s ordinance next month.

### **REPORTS:**

**Subject: - Police Department Report (Copy Attached Hereto)** – Police Chief Wilcoxson presented the monthly activity report to council. Shop with a Cop was on Dec. 20, 2025. Took twenty-seven children. The most since 2022. Amount spent was \$9,217.92. McDonald’s provided lunch.

**Subject: - Public Works Report (Copy Attached Hereto)** – Public Works Director Popp presented the monthly activity report. Director Popp reported that they have been repairing water main breaks, cutting limbs and filling potholes.

Director Popp thanked Asst. Director Bates and JR Ellis for their hard work.

Public Works will be meeting with engineer on sewer plant.

**Subject: - Administrative Report (Copy Attached Hereto)** – Assistant City Clerk Moore presented the monthly administrative report.

**Subject: - Fire Report (Copy Attached Hereto)** – Fire Chief Lucas presented the monthly activity report. Mayor Downey reported that Shelbyville has a 1983 55' ladder truck. Chief Lucas would like to purchase to be a backup truck.

### **NEW BUSINESS:**

**Mayor's Update** - Mayor Downey asked council to start preparing for new budget.

Member Wayman mentioned getting the entrance to CVS fixed. Discussion followed. It was decided to do nothing. CVS owns the property.

Mayor asked council to pick five roads that need to be paved and give list to Utility Clerk Rangel.

Mayor informed council that we are waiting to see about getting the grant to do the paving.

Mayor informed council the grant will not pay for the purchase of the property for amphitheater project. It pays for construction and improvements.

**Council – New Business:** - No new business

**Motion to Call Surplus Property:** - Motion made by Member Paris to declare Eminence Public Works/EMS building surplus property per KRS 82.083 (3). Member Wayman seconded motion. On a call for votes, all members voted “Yea.” It is real property that was available land at time of acquisition. The building is no longer needed due to Public Works moving back to City Hall. The method of disposition will be sealed bids.

**Subject: Closed Session:** - Motion made by Member Nation to go into closed session per KRS 61.810 (1 B) to discuss purchase of property. Motion seconded by Member Smith. On a call of vote by Assistant Clerk Moore, all members voted “Yea.” (Time 6:37 p.m.)

Open session resumed at 6:47 p.m.

**Public Comments:** - Destiny Kelley Pettit addressed the council with issues she had with the flock cameras.

Mike Paris complimented Public Works for keeping the roads clean,

Mayor Downey presented a picture of the first Eminence Fire Department found above Ricketts Restaurant. Gary Morrison framed the picture. It will be hung in the Henry County Library.

With no further business to be discussed, the motion made was by Member Frazier and seconded by Member Smith to adjourn. All members present voted "Yea." The meeting was adjourned at 7:05 p.m.

  
FRED DOWNEY, MAYOR  
CITY OF EMINENCE, KENTUCKY

ATTEST:   
ROBIN MULLINS, CITY CLERK  
CITY OF EMINENCE, KENTUCKY



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**ROBIN MULLINS**  
CITY CLERK/TREASURER

**Troy Popp**  
PUBLIC WORKS DIRECTOR

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**SCOTT WILCOXSON**  
POLICE CHIEF

**STEVIE LUCAS**  
FIRE CHIEF

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**Fred Downey**  
MAYOR

**Jan 1, 2026**

Honorable Fred Downey  
5115 South Main Street  
P.O. Box 163  
Eminence, KY 40019

Dear Mayor Downey:

Please see the following for police department activity in Dec 2025:

**General Activity:**

<b>Complaints</b>	<b>Written Warnings</b>	<b>Traffic Stops</b>	<b>Criminal Cases</b>
66	11	13	6
<b>Domestic Violence Reports</b>	<b>Traffic Collisions</b>	<b>Incident Reports</b>	<b>TOTALS</b>
5	2	7	238

City Ordinances: 3

Extra Patrol/Business Checks: 168

Crisis Intervention: 0

(Complaints = Alarms-MA-Assists-911 hang ups-welfare checks) 66

**Number of Individuals Arrested:**

EXPLANATION: These figures represent the number of individuals arrested and the number of charges attributed to these individuals.

<b>Individuals Arrested</b>	<b>Total Citations</b>
3	3

### Comments

Dec 20, we took 27 kids shopping at Shelbyville Walmart, Shop with a Cop. We had 20 volunteers to help. (\$9217.92) After shopping was completed we all went to Kasselman McDonalds to eat lunch.

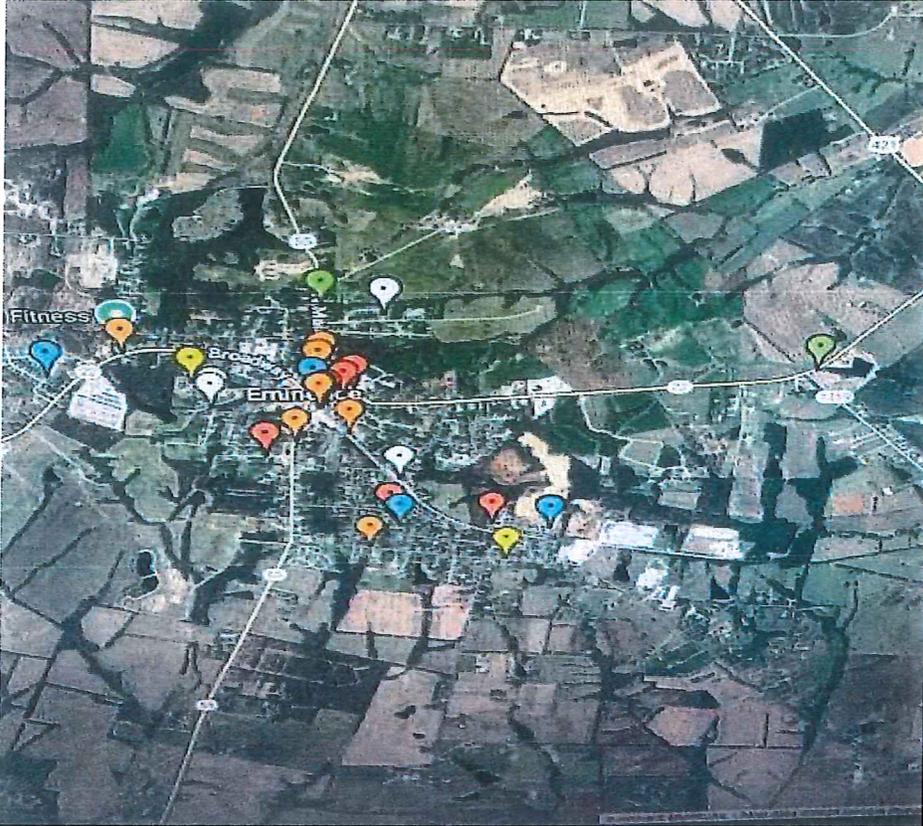
This was the biggest turn out since Shop with a Cop began in 2020.

Self-initiated activities were down this month due to having three officers out, on and off throughout the month with family and one that was on vacation.

### Fuel Report

24/25 MONTH OF YEAR	GAS		MAINTENANCE		TOTAL COST PER MONTH	MILES DRIVEN PER MONTH
			TOTAL	TOTAL		
	GAL.	COST	PARTS	LABOR		
JULY	738.9	\$2104.15			\$2,104.15	3943
AUGUST	637.5	\$1,825.18			\$1,825.18	5785
SEPTEMBER	674.0	\$1,942.14			\$1,942.14	6405
OCTOBER	653.0	\$1,764.69			\$1,764.69	7100
NOVEMBER	693.1	\$1,841.61			\$1,841.61	6909
DECEMBER	626.7	\$1611.55			1611.55	6816
JANUARY						
FEBRUARY						
MARCH						
APRIL						
MAY						
JUNE						
<b>TOTALS</b>	<b>3396.5</b>	<b>\$9,477.77</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$9,477.77</b>	<b>30142</b>

## KY OPS Map



Red – Call Response  
Blue - Citations

Green – Collisions  
White - NIBRS

Orange – Courtesy Notices  
Yellow – JC3

Eminence Police Department  
Police Activity Report

Sincerely,  
Scott Wilcoxson  
Chief of Police  
Cc

Council Member: Lee Ann Armstrong  
Council Member: Justin Wayman  
Council Member: Bobbi Jo Frazier

Council Member: Connie Nation  
Council Member: Karen Paris  
Council Member: Phillip Smith



## Public Works Activity Report December 2025

### City Department:

- Routine - We picked up & emptied trash and performed typical upkeep & maintenance of City property, Mowing and Bushhogging season.
- Public Works have been busy with clearing roads and pre salting roads for snow/ice etc.
- A Tri Axle load of road salt was delivered 12/9/25.
- Some potholes are still being repaired with cold patch asphalt.
- A tree that was leaning was cut down on Cherokee Ln. and cleaned up.
- 4th phase of Bill Porter's, Quail Run Subdivision will break ground this week, Clearview Excavating will be doing the groundwork.

### Water Department:

- Routine-We performed required samples, utility locates, read meters, and maintained the water distribution system.
- Main Line leak was repaired on Elm Street on 12/4, with the Police Departments help we shut this section of the road down and detoured the traffic thru S Penn, E Broadway and Vernon St.
- Repaired a 6" main line leak on Shawnee Dr, on 12/15, & 12/17 repaired a 6" Cast Iron Main Line Leak at 66 Vernon St.
- Citigo water services came and inserted a valve next to fire hydrant that is leaking on Merriweather Ave, possible repairs will be made to Fire Hydrant.
- 12" -Main line leak repaired at the end of W. Owen St, that runs to End of Myrtle Ave. approx. 5 ppl were off while we repaired the leak 12/23/25.
- Small leak on city side of meters setter box near a cut-off leak was repaired at 40 Thorne Hts. 12/30/25.

**November 2025-5,540,222 gallons/purchased**

**December 2025-5,996,868 gallons/purchased**

### Wastewater Department:

- Routine-We performed required samples; utility locates and maintained the wastewater collection system and treatment plant.
- Pleasureville Sewer Main has been repaired several times in the last couple of weeks, the last repair was made at 133 Carroll Ann Ave, Pleasureville near our pump station, and Asphalt has been repaired on roadway and end of driveway.
- Troy/Jonathan have still been working on Inflow and Infiltration (I n I) on Crabb Ave, 8" Sewer Line with 12 Services connected and 4 manholes.
- 2" Force Main Sewer Leak in Pleasureville was repaired 12/30/25.

### Coach D Park Updates:

- Jr has still been picking up trash on the walking trail, removing vegetation, and limbs, and at Coach D Park picking up trash.
- Port a Pots have been put at the park until Spring 2026.



# Office of City Clerk

ADMINISTRATIVE OFFICE REPORT – January 5, 2026

The following information details some of the extra projects being worked on by the administrative office staff and provides miscellaneous information. It also details some of the quarterly and additional items beyond the normal day-to-day billing, bookkeeping, accounts payable, accounts receivable, payroll, etc.

## Water & Sewer Services:

Processed Eleven New or Temporary Services and three Final Bills and/or Changes.

Processed Several Leak Adjustments & Oversaw Misc. Complaints and Questions

## City General:

Processed Insurance Premium Tax/License Fee Receipts for December - \$198.12.

Processed Occupational Tax Receipts for December – \$35.98.

Processed Business & Misc. Licenses for December – \$5,700.00.

Processed Alcohol Licenses for December - \$0.00.

Processed Net Profits Returns & Extensions for December – \$119.00.

Processed Property Taxes/Franchise Fees from December 1st through December 31st in the amount of \$30,494.73.  
Collected 91% of 2025 Property Tax Bills.

Received \$3,891.16 for local collection of vehicle taxes from Henry County.

Received \$6,529.58 Transfer for November Trash Collection.

Received \$1,379.91 Litter Abatement Grant.

## **Community Center Rental:**

October:	\$1,485.00
November:	\$1,785.00
December:	<u>\$1,185.00</u>
	\$4,455.00

## **Office Rental:**

October	\$	0.00
November	\$1,500.00	
December	<u>\$ 700.00</u>	
	\$2,200.00	



Eminence Fire and Rescue Department

December 2025

Fire Runs- 1
City- 0 Rural- 1

Accident Runs- 3
City- 0 Rural- 3

EMS Assist- 1
City- 1 Rural- 0

Alarm Runs- 1
City- 1 Rural- 0

Other Runs- 1 (Gas Leak)
City- 1 Rural- 0

Total Manpower Hours- 89 Hours/0 Minutes
Total Run Hours- 50 Hours/0 Minutes
Training Hours- 39 Hours/0 Minutes
Day Hours- 3 Hours/0 Minutes
Night Hours- 86 Hours/0 Minutes
Special Detail Hours- 0 Hours/0 Minutes

CC: Eminence Fire Board

Report By: Paige Lucas-Jamiel

January 8, 2026

